

Southeast Regional Transportation Planning Organization (SERTPO)

Minutes of the Policy & Technical Committee Meetings

March 24, 2016 – 10:00 am

Bondurant Room, Roswell Public Library
Roswell, New Mexico

MEMBERS PRESENT:

Policy Member (or Alternate) listed in Alphabetical Order

Allensworth, Terry	Chaves County
Bunch, Clint	City of Clovis
Estrada, Pete (Mayor)	City of Loving
Fury, Dennis	Curry County
Hall, Jubal	Village of Cloudcroft
Hernandez, Al	City of Alamogordo
Hignight, William (Mayor)	Village of Corona
Hooper, Wesley	Eddy County
Moore, Martin Dr.	City of Eunice
Porter, Ryan	City of Roswell
Randall, Todd	City of Hobbs
Reid, Bruce	Lea County
Shumsky, Stephanie	City of Carlsbad
Williams, Gary (Mayor)	City of Ruidoso Downs
Williams, James	City of Lovington

MEMBERS PRESENT:

Technical Member (or Alternate) listed in Alphabetical Order

Bunch, Clint	City of Clovis
Burns, Jason	City of Carlsbad
Estrada, Pete (Mayor)	City of Loving
Fury, Dennis	Curry County
Graham, Dale	City of Ruidoso Downs
Hall, Jubal	Village of Cloudcroft
Hernandez, Al	City of Alamogordo
Hignight, William (Mayor)	Village of Corona
Moore, Martin Dr.	City of Eunice
Porter, Ryan	City of Roswell
Randall, Todd	City of Hobbs
Reid, Bruce	Lea County
Romero, Ray	Eddy County
Sorenson, Steve	Chaves County
Williams, James	City of Lovington

MEMBERS ABSENT:

Burnett, Mickey (Mayor)	Village of Dora
Burns, Marilyn (Mayor)	Town of Tatum
Chandler, Colin (Mayor)	Village of Floyd
Cooksey, Ronald (Trustee)	Village of Tularosa

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Cooper, Lewis	City of Texico
Daubert, Mitch (Mayor)	Town of Dexter
DeSha, John	City of Portales
Dixon, Durward (Mayor)	Town of Elida
Gallagher, Bob (Mayor)	City of Jal
Garcia, Roman (Mayor)	Town of Vaughn
Green, Barry (Councilor)	Village of Melrose
Hobson, Aubrey	City of Artesia
Ingram, Justin (Mayor)	Village of Fort Sumner
King, Kris (Mayor)	Village of Causey
LaMay, Jonathan	Village of Capitan
Lindsay, Wesley (Mayor)	Town of Carrizozo
Lovato, Ricky	Roosevelt County
Mason, Cassius	Town of Hagerman
Pacheco, Freddie	Mescalero Apache Tribe
Palmer, Carl	Lincoln County
Quappe, Steve	Otero County
Salazar, Ysidro (Mayor)	Town of Lake Arthur
Sales, Rudy	Village of Hope
Sena, Ronald	Village of Ruidoso
Shafer, Wesley (Mayor)	Village of Grady
Sparks, Allen	De Baca County

COG/NMDOT STAFF PRESENT:

Burr, Mary Ann	Southeastern New Mexico Economic Development District (SNMEDD)/Council of Governments (COG)
Gumfory, Denny	NMDOT – Roswell
Herrera, Jolene	NMDOT – Las Cruces
Kazmi, Arif	NMDOT - Roswell
Matta, Louis	NMDOT - Roswell
Parker, Tim	NMDOT – Roswell District 2 Engineer
Soule, Vincent	Eastern Plains Council of Governments (EPCOG)
Webb, Sigrid	NMDOT - Roswell

GUESTS PRESENT:

Boyd, Melinna	Molzen Corbin (Albuquerque)
Burroughes, Claire	City of Clovis
Carlson, Tom	City of Carlsbad
Duncan, Wyatt	City of Lovington
Eades, Kevin	Molzen Corbin (Albuquerque)
Hicks, Debra	Pettigrew & Associates, P.A. (Hobbs)
Morris, Bill	City of Roswell
Patterson, Jeff	City of Carlsbad
Sanchez, Claudius	Pettigrew & Associates, P.A. (Hobbs)
Storey, David	Souder Miller & Associates (Roswell)
Weckworth, William (Trustee)	Village of Corona
Whitt, John	Holly Frontier

TECHNICAL COMMITTEE MEETING

CALL TO ORDER / QUORUM (8)

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

Policy Chairman Todd Randall (Hobbs) explained that the Technical Chairman was unable to attend. With there being no objections, Chairman Randall called the meeting to order at 10:00 a.m. With fifteen local governments present, the quorum requirement was met. The Pledge of Allegiance was followed by introductions of members and guests.

APPROVAL OF AGENDA

With members recommending no change to the agenda, Mayor Hignight (Corona) made a motion to approve the agenda. Dr. Moore (Eunice) seconded by motion, and motion passed by unanimous vote.

ACTION ITEMS

Roadway - Rating

Chairman Randall explained that the technical rating is done as a group, rating criteria is point-oriented and summarized the process for those who were not familiar with the process.

1. City of Clovis – 7th Street Roadway Improvements

Light discussion was held regarding the *AADT*, with David Storey (Souder Miller) providing explanation. Discussion was held on points for *Drainage Conditions* and the current status of drainage study. Motion was made by Mayor Hignight (Corona) to accept a variation and approve 15 points for *Drainage Condition*. Motion was seconded and approved by unanimous vote. The group concurred with the applicant-recommended points on *Environmental Impacts* and *Safety/Accident Characteristics*. Regarding *Project Readiness*, David Storey commented on the current status of the survey. Final survey has been received, and there will be no ROW acquisition. Project design is now 75% complete. Motion was made by Mayor Hignight (Corona) to accept a modification to the information that was submitted, approving 18 points for *Project Readiness*. Motion was seconded and approved by unanimous vote. Group concurred on points for *Cost/Benefit*, with a total technical rating of 95 points.

2. Eddy County – Refurbish Standpipe Road

The group concurred with the applicant-recommended points for *AADT* and *Pavement Condition*. Regarding *Drainage Condition*, Debra Hicks with Pettigrew & Associates (Hobbs) explained that a full drainage report has been conducted and spoke to their process. Chairman Randall commented that there was significant detail submitted on drainage, but it was not clear if it had been finalized. Similarly to the previous application, members considered modification to the application. Motion was made by Mayor Hignight (Corona). Motion was seconded by Stephanie Shumsky (Carlsbad) and passed unanimously. Group concurred on points for remaining sections, arriving at a total of 96 points.

3. City of Eunice – Eunice Main Street, Phase V & VI

Group concurred on all categories with light discussion on *AADT* and method used when proposed project is a road diet, changing from a 4 lane to a 2 lane; *Environmental Impacts* and recommendation for a potential Categorical Exclusion based on comments for this continuing, phased project; and *Cost/Benefit* with explanation of calculation, to include using cost that they are requesting. A total of 78 points were approved.

4. City of Lovington – West Polk Drainage

Members reached consensus on all categories, to include comments on *Environmental Impact* and maximum points received only if there is a FONSI. A total of 70 points were approved.

5. City of Roswell – Atkinson Ave Rehab.

All categories were reviewed and members concurred on points given. A total of 97 points was approved.

James Williams (Lovington) made a motion to adjourn. Motion was seconded by Jason Burns (Carlsbad) and was approved unanimously. Meeting adjourned at 10:35 a.m.

POLICY COMMITTEE MEETING

Chairman Randall opened up the Policy Committee meeting and proceeded with the agenda.

APPROVAL OF MINUTES

With there being no changes or corrections to the October 15, 2015 minutes, Jubal Hall (Cloudcroft) made a motion to approve the minutes as presented. William Hignight (Corona) seconded the motion. Motion passed by unanimous vote.

ACTION ITEMS

The Chairman explained that this portion represented the grading system during the presentations of each project for the categories of *Economic Development, Fair Share, Other Considerations* and *Security*.

1. City of Clovis – 7th Street Roadway Improvements

Claire Burroughes, Community Development Director, spoke to economic development with the project being adjacent to the Clovis Community College, call centers in the area, new residential areas being constructed and Cannon Air Force Base (CAFB) generating road needs. The Director commented on nearby Hillcrest Park and a recreational center. The improvements will improve accessibility with biking and sidewalks and will also alleviate flooding with improved drainage.

Currently, Clovis does not have any roadway projects on the STIP, although the State does have two rural projects listed. Ms. Burroughes spoke to the City's commitment and ongoing discussions for the project. The project is listed on their ICIP. Legislative funding has been received, and the City has begun work on the project through Souder Miller and Associates. Sidewalks and lighting with help with safety, and geometrical improvements with help with security. The project will serve as an alternate route for emergency evacuations. It is also located in an older portion of the community. With City growth at 15.6%, this is an area that the City needs to address.

Mayor Hignight (Corona) inquired where the project is on the ICIP. Ms. Burroughes commented on the other ICIP priorities and stated it was number 3.

2. Eddy County – Refurbish Standpipe Road

Ray Romero, Public Works Director for Eddy County, explained they will be going over the dynamics of what the County and City is seeking. The proposed intersection and roadway improvements will have a high impact with schools and will increase accessibility, tourism and recreation—demonstrating the need for these major road improvements. Tom Carlson, Public

Works Director for the City of Carlsbad, explained that this is a joint application between the City of Carlsbad and Eddy County. A portion of the project is within the city limits, and a portion is not. Mr. Carlson spoke to the City and County's attempts to make a west loop around Carlsbad. That project has been delayed due to funding and other problems. This project serves as the community's de facto west loop. Currently, the area has heavy truck traffic and oilfield activity. There are serious problems with the intersection with trucks turning and swinging wide.

Debra Hicks, Pettigrew & Associates, reiterated that this is a joint effort between the City and the County, with the conversation starting in November 2014. Adding to the de facto truck route discussion, Ms. Hicks provided some history on the development of the now shelved West Loop, Phase I project, mentioning construction amounts, two disasters in the area and the West Loop savings that was redirected to pay for the disasters. Regarding the intersection, Ms. Hicks explained how around 3-5 in the afternoon, traffic backs up (up to Lea Street). There has been an alignment study and the City/County have come together on most likely option for alignment. Through PowerPoint illustration, the presenter was able to show the intersection issue of a small radius with heavy truck turning. Stop signs are taken out on a regular basis. Ms. Hicks spoke on the overall project area mapping, indicating locations of the sports complex and schools.

Claudius Sanchez, Pettigrew & Associates, proceeded with the technical aspects of the presentation. Regarding the AADT's, traffic counter equipment was placed closely to the intersection. They found the AADT data was close to that of NMDOT. A pavement investigation was done. Mr. Sanchez illustrated the pavement condition of edge cracking, alligator cracking and rutting with pictures—the pavement is considered deficient according to NMDOT. Regarding drainage condition, Mr. Sanchez spoke to and illustrated Hackberry Draw in the project area. He added that the road would have to be elevated in order to comply with NMDOT criteria on the ten-year plan on side ditches. Mr. Sanchez briefed the group on the status of the environmental and the intersection traffic study. Project readiness includes completion on topographic and boundary, pavement investigation on pavement design and preliminary alignment on geometric design. The presenter spoke to the economic impacts—five major aspects. He commented on tourism, with tour vehicles accessing McKittrick Canyon, Guadalupe Pass and Carlsbad Caverns; schools in the area, with focus on keeping children safe and reducing travel time; recreation, speaking to increased use of baseball and soccer fields; and future development of vacant land.

Carlsbad has a \$500k project for San Jose Blvd in the STIP. Mr. Sanchez pointed out that Eddy County has never received any funding through SERTPO. The presenter continued with discussion on phasing, emergency use of this road, joint use by City/County for first responders, significant amount of crashes, lack of drainage structures, etc. Tom Carlson added that the police and fire departments have complained about this intersection, people must back-up or stop short if trucks are turning. Jason Burns, who works with volunteer Fire Department, added that fire trucks and ambulances cannot get through that intersection due to the congestion. Ray Romero commented that trucks avoiding the intersection would have to drive through school zones.

3. City of Eunice – Eunice Main Street, Phase V & VI

While handouts for the Eunice presentation were circulated, Dr. Martin Moore, City Manager, briefly spoke to economic development, providing that there have been 22 ribbon cuttings in the last four years for the previous phases. Also, there has been a significant increase in pedestrian traffic.

Kevin Eades and Melinna Boyd, with Molzen Corbin, continued with the presentation. Mr. Eades provided a summary of the project. Using mapping, he illustrated the project boundaries for Phases V and VI; drainage flows for the City, northwest down toward the east; and a safety/security concern with children crossing Main Street between their schools. The proposed project is a road diet, a four-lane down to a two-lane, a lane in each direction and a center turn lane. The pavement in the project area is deteriorated. What they are trying to achieve is on-street parking and a pedestrian-shopping experience. He commented on the bulb-outs, curb/gutter and surface-flow drainage. The proposed project is no. 1 on the City's current ICIP.

Continuing with economic development, the presenter used *before* and *after* photos of the previous phases, describing and illustrating pavement condition, landscaping, center medians, curbs and sidewalks, lighting, 15 new businesses and so forth. All of the City's functions are downtown on Main Street – people are congregating downtown. Phases V & VI are 60% designed. There is a current project, north of the tri-angled area. Environmental has been completed and no additional ROW is needed. Pending the results of a NMDOT RSA study, there may be some recommended changes.

Tom Carlson (Carlsbad) inquired on the RSA. Mr. Eades explained it is a road safety assessment where NMDOT will use a consultant to look at the uses, traffic, proposed improvements, etc. Stephanie Shumsky (Carlsbad) inquired on fair share and SERTPO projects. Mr. Eades described the project and status of the project north of town (1.3 miles north of the intersection for 1.5 million) and Phase V, a current project, out on RFP. He confirmed that the application represents the last two phases.

4. City of Lovington – West Polk Drainage

James Williams, City Manager, explained that the project is approximately 650 linear ft, in north of Lovington, on a minor arterial that connects Main Street to 17th Street, their unofficial bypass route. Mr. Williams showed members a map, discussing the drainage issues, impervious surface and flooding problems occurring at the project location. He also pointed to the area where forty-three homes are being developed. Lovington has worked with Pettigrew & Associates who has provided them with two options. They chose the option that inverts the crown of the road to correct that drainage so it goes along the natural lines while the other option was more of a band-aid approach of re-doing their curb and gutter.

The City Manager discussed how neighbors have to put out sandbags when there is significant rainfall to protect their homes. City staff assist the citizens when moving sandbags. While the majority of traffic is residential, there is a first grade school four blocks away. There is a housing shortage in Lovington, and they believe that having adequate housing is directly tied to their economic development. This minor arterial provides primary access to the new housing subdivision. The Manager mentioned anticipated population growth. Regarding Fair Share, Lovington has a streetscape improvements in the downtown area and a multi-use trail project. Further, Lovington has received LGRF and MAP funding towards their N. 17th Bypass project.

Other considerations included the City's progress with comprehensive planning for transportation with a roadway assessment and triage of their roads anticipated to be complete by the end of the fiscal year. Bypass improvements will keep heavy trucks, oil and gas traffic, out of residential areas and downtown. It is a security measure to make the drainage improvements, keeping traffic on the wider roads and not diverting into other residential areas for pedestrian safety.

5. City of Roswell – Atkinson Ave Rehab.

Ryan Porter, City of Roswell Engineering Department, explained that South Atkinson is a minor arterial and a state highway, that carries about 6,500 vehicles a day. The proposed project is for a 3” mill and inlay with ADA sidewalk upgrades. About half of the project does not have sidewalks, so the City would be adding a significant amount of sidewalks.

With regard to economic development, the road is important as it is being used by the dairies and ranchers on the southeast part of town. It includes travel to the livestock auction. The area is a mixed commercial/residential with some industrial use. In the project area, residents use the road to get to businesses, accessing Second Street, over to downtown. The roadway is used for accessing the north side of town for services and medical.

Regarding Fair Share, the City provides construct management and design. Currently, the City has two big projects with NMDOT on north Main Street. The roadway has multimodal use with Pecos Trails Transit—a public transit route. There is an elementary school right in the center of the project. It is a bus route in addition to a truck route. It serves Safe Routes to School, with the upgrade of sidewalks—roadway used for pick-up and drop off. For security, the roadway is used by first responders.

Election of Officers

Mary Ann Burr advised members that *Election of Officers* was being held due to compliance with the Bylaws, and there was, coincidentally, a vacancy. She listed the current office-holders for the group. The floor was opened for nominations. Wesley Hooper (Eddy County) made a nomination of Stephanie Shumsky for Policy Chair. Todd Randall (Hobbs) seconded the motion. Motion passed by unanimous vote.

Jason Burns (Carlsbad) made a motion nominating Wesley Hooper as Policy Vice Chair. Motion was seconded by Stephanie Shumsky (Carlsbad). Motion was made by Dr. Martin Moore (Eunice) that nominations cease. Motions approved by unanimous vote.

Stephanie Shumsky (Carlsbad) made a motion nominating Louis Najjar (Roswell) for Technical Chair. Motion was seconded by Mayor Hignight (Corona). Motion was made that nominations cease by Dr. Martin Moore (Eunice). Motions approved by unanimous vote.

Dr. Martin Moore (Eunice) made a motion to nominate Todd Randall (Hobbs) for Technical Vice Chair. Motion was seconded by Mayor Hignight (Corona). Motion was approved unanimously.

Chairman Randall repeated the officers elections to members.

Resolution #16-001 – Approving the 2015 Annual Performance & Expenditure Reports

The Chairman commented that all members had received a copy of Resolution #16-001 in their meeting packet (CD) and asked if there were any comments or questions. Mayor Hignight (Corona) made a motion to approve Resolution #16-001. Motion was seconded by Stephanie Shumsky (Carlsbad). Motion was approved unanimously.

Resolution #16-002 – Approving Public Notice Requirements

Chairman Randall reiterated that members received the Resolution to review from their meeting packets (CD). Mary Ann Burr spoke to a change where the three-day requirement for posting meeting agendas was more specific in recommended language by listing the website address where it will

be posted. Vincent Soule (EPCOG) commented. Motion was made by Mayor Hignight (Corona) to approve Resolution #16-002. Motion was seconded by Wesley Hooper (Eddy County). Motion approved unanimously.

INFORMATIONAL ITEMS

SERTPO Program Managers Update

Mary Ann Burr reminded members of the Roadway process that will be continued. Ms. Burr (SNMEDD) and Vincent Soule (EPCOG) will concur on the Roadway results and will communicate those results to members. The RTIPR will be updated to reflect the priorities and will be submitted to NMDOT District 2, awaiting their selection and action.

Referring to handouts, Ms. Burr reminded members that there was some time remaining if they were interested in the NMDOT Annual Hardship Sale with a deadline of March 31st, and the Sale taking place in August. The Public Entity Sale has a deadline of July 22nd to contact Mr. Trujillo in Santa Fe NMDOT with the Sale taking place in July. And, traditionally, the NMDOT Auction takes place the last Saturday in September, per the handout information.

Ms. Burr reminded members that both SNMEDD and EPCOG have a Regional Work Program (RWP), which outlines the tasks and program to be followed. The review process for the upcoming RWP for the next two federal fiscal years is taking place. Referring to a handout, Ms. Burr guided members to new content contained in the draft that is likely to remain in the RWP. She explained that if this proposed language is approved, a schedule should be created by the RTPO members and stakeholders to review the Regional Transportation Plan (RTP) tasks and goals and update the Plan based on input received. A copy of the RTP's goals and action items were given to members and summarized on structure. Members can expect to see further discussion on this item if the RWP language is approved.

Additional RWP language provided for member review had to do with the implementation of performance measures developed in the RTP. Performance measures requirements stem from national legislation. Ms. Burr spoke to future SERTPO participation, in future meetings, and also, stakeholder participation which may include a SERTPO decision of involving the previous stakeholder group and/or picking up new recommendations. A Transportation Performance Management timeline listing anticipated final CFR dates was shared with members. Regarding the coordination of the RTP to the roadway criteria, there is already mention in the scoring of safety and multimodal options. Future SERTPO review may consider re-alignment of points or other action.

Tim Parker, NMDOT District 2 Engineer, commented, that for future consideration, AADT can negatively impact a smaller community versus the larger community. He added that his options when looking at projects for selection include deadlines. He considers AADT and access (which is not included in the criteria). From an engineering point of view in NMDOT's evaluation and prioritization process, Mr. Parker spoke on how safety and ADA are major considerations. He gave examples of scoring priorities and points on the areas of AADTs, safety and ADA and offered comments on fair share, fiscal accountability and contract maintenance. The District Engineer agreed that the criteria and points should be re-evaluated.

Chairman Randall (Hobbs) was in agreement with re-evaluating criteria; commented that there were individuals in the audience as well as the Board that have previously participated in a smaller committee of this body [Policy Committee]; suggested future action consider how to make it more competitive for the smaller community versus the larger community; and include coordination with the RTP. Chairman Randall opened the discussion to all members and made inquiry on quorum num-

bers, while considering a group that would recommend new criteria to the Policy Committee. Ms. Burr provided the quorum number for the current and previous meetings for their consideration (of not establishing a quorum)—7 or less. Those individuals (or agencies/organizations) initially tasked with making up the subcommittee were: 1) Dr. Martin Moore (Eunice); 2) James Williams (Lovington); 3) NMDOT District 2 Engineer (or alternate); 4) Jason Burns (Carlsbad); 5) Todd Randall (Hobbs); and 6) David Storey (Souder Miller & Associates). The consensus was to go ahead with the subcommittee, to be led by James Williams (Lovington). Any additional interest in participation must be communicated to Ms. Burr, to ensure notice requirements, if necessary.

Ms. Burr provided a reminder (and handout) of a T/LGA training in Las Cruces. Members were urged to attend if they had a local-lead project or plan to apply for Roadway/TAP/RTP. An update on the Traffic Count Program was given, informing members that a Traffic Monitoring Guide (TMG) training had been attended in February (Santa Fe); a vendor training date/time/location was pending; and a visit with MRCOG on their program was planned the first week in April. Regarding the TAP/RTP Programs, the Guide is being consolidated and should be out by the end of April. The last word was the final applications would be due in late summer/early fall. That timeline should provide plenty of time for SERTPO to establish deadlines at the next meeting. Ms. Burr added that it has been commented too that local governments could begin working their PFFs already. The next RTPO Quarterly meeting is planned for the Northwest Region of the state. The next State Transportation Commission meeting is planned for this region in Ruidoso on May 19, 2016. The New Mexico Association of Counties is having their Annual Conference in Hobbs on June 22-24, 2016. SNMEDD is having their Board meeting next week.

Vincent Soule, EPCOG, provided members with the web address if they were interested in the FASTLANE funding opportunity for deadlines and presentations/webinars. Since the program is new, members are encouraged to contact NMDOT/FHWA for guidance. He also mentioned the TIGER program. Eastern Plains Council of Governments is holding a job fair in Clovis on April 21, 2016. ICIP training is taking place – May 18, 2016 in Tucumcari. Mr. Soule mentioned that NHI training is still going on; he attended the Federal Highways 101 training which focused a lot on safety.

NMDOT Update

The NMDOT District 2 Engineer commented that with the legislative fiscal issues and the session having just ended, he receives frequent inquiries on the NMDOT and its funding. He stated the NMDOT is the most stable of all departments. The Department has had another clean audit, and all of their funding streams are secure. He commented further on staff turnover, eligible hires and the hiring freeze.

Regarding top priorities set by the NMDOT District, Mr. Parker stated that the number one priority was also the Governor's priority – US 82, from Artesia to Lovington. It will cost \$110 million, in 2 phases. He provided members with the anticipated letting timeline. Another priority is US 285, 0-20+ MP, from state line to Loving. Mr. Parker commented on the sustainability aspect of these projects. The Governor will be having two groundbreakings on April 8, 2016, one on US 285 and the other on NM 529, near Hobbs. Another priority is NM 128, west of Jal. These are the priorities over the next 2 years, to include outreach efforts. Ms. Sigrid Webb is their LGRF staff. Denny Gumfory, who stays on top of the federally-funded projects is retiring. NMDOT's construction project managers in their offices around the district will be protecting District 2's interest with oversight on the federally-funded projects. Mr. Parker spoke on teamwork and regionalization, giving examples of the two communities of Eddy County and Carlsbad coming together on their joint Roadway application—and, also, of the four entities of Dora, Elida and two school districts for a roadway project.

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Mr. Parker introduced Arif Kazmi, his new Engineering hire, and spoke to his qualifications and background. Mr. Parker concluded by mentioning that they are using the Quality New Mexico process, looking for opportunities for improvement for better service to its customers.

Jolene Herrera, NMDOT Las Cruces Liaison, mentioned that staff have been trying to make the new TAP/RTP Guide more user-friendly. An internal planning review was conducted last week, and it is hoped that MPO/RTPO review will take place by the end of this week, with it being available to all soon afterwards. Regarding the timeline, final applications may be due by the end of September. The steps of completing PFFs, conducting feasibility reviews and submitting PIFs do need to be followed even though it is a statewide competitive process. There will be sub-pots of funding where rural communities will compete with other rural communities.

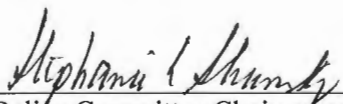
Ms. Herrera encouraged local governments to attend the T/LPA training in Las Cruces and commented on the speakers and content. Regarding FASTLANE, it is a nationwide competition, with 80% federal, 20% match and commented on the dollar amounts expected for small and large-sized projects. FASTLANE is freight-focused. New Mexico's freight network includes the interstates and NM 136. A process is being developed for expanding the freight network. Ms. Herrera encouraged members to contact her for additional information on TIGER and FASTLANE but reminded members of the fast-approaching April deadlines. Sigrid Webb, LGRF Coordinator, commented that if anyone has any difficulties with the CPMS system, they are welcome to send her an emailed request and she'll forward the information to them.

PUBLIC COMMENT/MEETING DATE/ADJOURNMENT

Gratitude was expressed to Todd Randall for his Policy Chair service; Denny Gumfory for his service to local governments; and to NMDOT for their outreach efforts.

The next Meeting Date was set for June 30, 2016 at 10:00 a.m.—same location. Motion was made by Mayor Hignight to adjourn the meeting. Motion was seconded by Jason Burns. Meeting adjourned at 12:09 p.m.

APPROVED BY:

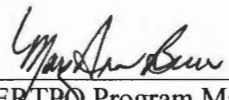


Policy Committee Chairwoman

6/30/16

Date

ATTESTED BY:



SERTPO Program Manager

6-30-16

Date